

13th October 2021

Dear Parents and Carers

Re: Year 12 Settling-In Evening – Video Appointments via School Cloud

I am writing to you with details of the Year 12 Settling-In Evening that will take place via video appointments. On Tuesday 19th October, tutors at Birmingham Ormiston Academy (BOA) will conduct online meetings via School Cloud from 5pm to 7.30pm.

The appointments will last between 10-12 minutes to ensure there is plenty of time for parents/carers to discuss how their child has settled in to life at the Academy, as well as providing an opportunity for parents to raise any concerns. We will provide a brief settling-in report, which will form the basis of the conversation. The settling-in report will be sent out ahead of the appointment and will focus on the following:

1. General attitude to learning;
2. Class contribution;
3. Quality of class work;
4. Approach to independent learning.

What happens next?

1. On Thursday 14th October, parents and carers can access School Cloud in order to book an appointment with the **form tutor**. I have included an instruction sheet (attached) that explains how to use School Cloud.
 - School Cloud can be found here: <https://boacademy.schoolcloud.co.uk/>
2. Parents and carers have the option of adding a message when booking, which will enable you to upload any specific questions ahead of the video appointment.
3. You will receive an electronic copy of your child's Year 12 Settling-In Report ahead of the settling-in evening. We are currently carrying out quality assurance of these and will send them out during the morning of the settling-in evening, on 19th October.
4. Please note that the settling-in evening is a meeting with the form tutor only.

Please note:

- a. The device you use must have video and microphone capability. The majority of parents and carers who have used School Cloud for appointments do so over an Android/iPhone or iPad, or a laptop with camera and microphone capability.
- b. If you encounter any issues when trying to book your appointment, please email info@boa-academy.co.uk and we will assist you in resolving the problem.
- c. If you are not able to access School Cloud, please contact info@boa-academy.co.uk and we will assist you in making alternative arrangements.

I am confident that the video appointment will enable each parent/carer to speak with the form tutor about their child's progress at BOA. If there are any concerns, either before or after the settling-in evening has taken place, please do not hesitate to contact me.

As always, thank you for your support.

Yours truly,



Alistair Chattaway
Principal