

Tuesday 6<sup>th</sup> February 2019

Dear Parent/Student,

We have amassed a huge amount of lost property since last summer and are running out of storage space.

As of next Monday 11<sup>th</sup> February, this will be on display in the gym at break time each day until Thursday 14<sup>th</sup> February, for students to come and retrieve items.

We can allow access at other times up until Thursday 14<sup>th</sup> February by prior arrangement - please contact reception should you wish to do this.

All items that are unclaimed will be donated to charity or recycled on Friday 15<sup>th</sup> February (which is inset day and the school is closed to students).

#### PAT Testing

All post 16 students who bring their own chargers for laptops into the academy, should have their chargers PAT tested.

This will also be available in the gym at break time next week Monday to Thursday.

Thank you for your support.

John Reilly



Principal